

Minutes

Workforce Development Board
July 21, 2009
12:15 p.m.
Baker College/The Meeting Place

I. CALL TO ORDER:

The meeting of the Muskegon/Oceana Consortium Workforce Development Board was called to order by Chair, Sherry White, at 12:45 p.m.

II. ROLL CALL:

Members Present: Bessie Aaron, John Arnoldi, Mary Ann Herbst, Char Holloway, Dave Johnson, Jane Johnson's alt. Gary Tornga, William Lowry, Mark Mangione, Tom O'Brien, Christine Robere, Lisa Stafford, Lisa Velez, and Sherry White

Members Excused: Judy Bosma, Louis Churchwell, Ed Garner, Vicky Hilliard, Jane Johnson, Russell Kopp, Steven Meyers, Robert Moritz, Wendi Rudholm, and Bobbi Spence

Also Present: Blanche Smith and Andy Achterhoff-FSWDC, Dick Carlson-GWIWDC, Valarie Thompson-WLWDC, Ed Felt-OETWDC, Chris Whitman-OVWDC, Terri Crabtree-EWP, Robyn Bradford-FSWDC Participant, Chris Storrs & Jodi Hardiman-Employer/Maxim Staffing Solutions, Judy Kell, Erin Kenny, Shiray L. Watson and Tracy DeMarse-DET

III. MINUTES:

-WDB-08-38-It was moved by Bessie Aaron, supported by Christine Robere to approve the minutes of the June 16, 2009, Muskegon/Oceana Consortium's Workforce Development Board meeting, as presented.

Motion Carried.

IV. CHAIR'S REPORT:

- Ms. Sherry White introduced the interim manager of DET, Ms. Judith Kell. Ms. Kell gave a brief summary of her work history and experience. At Ms. White's request, all those present introduced themselves as well.

- Ms. Sherry White introduced Ms. Blanche Smith, Director, Family Services Workforce Development Center (FSWDC). Blanche thanked the board for the opportunity to showcase one of their outstanding JET participants, Ms. Robyn Bradford. Ms. Smith then introduced Andy Achterhoff, Case Manager, who worked directly with Ms. Bradford. Mr. Achterhoff informed the group that it has been a pleasure working with Robyn and presented her with a certificate of accomplishment.

Ms. Robyn Bradford stated that she started working in the home healthcare field by helping out a friend. She soon had patients of her own and doing very well. However, after a period of time, Robyn found herself with no patients, unemployed, with no credentials. On top of that, in 2007 Robyn became a single parent of three (3) children. She turned to the Department of Human Services for assistance and was referred to FSWDC. Robyn attended job club weekly, participated in resume creation and interview skills workshops. After a few months, she began the training to become a Certified Nurses Aid, under the JET program. After passing her state exams she was hired by Maxim Staffing Solutions in a part-time position. However, her hard work and dedication landed her a full-time position with Maxim after about 6 weeks. Ms. Bradford stated that without the FSWDC, she would not have received her CAN credentials. She thanked the board and the staff at the Family Services Workforce Development Center for all their support and assistance.

Mr. Chris Storrs, with Maxim Healthcare, stated that it has been a pleasure partnering with Michigan Works! Thanks to the Talent Bank, he found a great employee and a definite asset to the company, Robyn Bradford. Mr. Chris added that one of the families Robyn works for contacted him and stated how her being there has made such a positive difference in their son's life.

V. MICHIGAN PRISON REENTRY INITIATIVE (MPRI) REPORT:

- Received, as information, a copy of the most recent Participant Activity and Financial Report data for the Michigan Prison ReEntry Initiative (MPRI).

VI. HEALTH PROJECT MEMORANDUM OF UNDERSTANDING:

- Ms. Judy Kell gave a brief overview of developing a partnership with the Muskegon Community Health Project and the Michigan Works! Workforce

Development Centers to bring efforts to assist individuals, such as the Pharmacy Assistance program, together to better serve the community.

VII. COST-BASED REIMBURSEMENT:

- Ms. Kell stated that she understands there are mixed feelings associated with changing our contracts from performance-based to cost-based reimbursement. However, changes are coming and we are moving forward with cost-based reimbursement as directed by the State. The change may be helpful to some agencies who may have cash flow issues. Monitoring will now be quarterly and we are looking at combining the monitoring sessions so that we are not disrupting the centers more than necessary.

VIII. WELFARE REFORM MONTHLY REPORT:

- Received, as information, the FY09 Welfare Reform Monthly Report for the time period October 1, 2008 through April 30, 2009.

IX. EXHAUSTED UNEMPLOYMENT COMPENSATION BENEFITS:

- Received, as information, a memorandum recently received from the State of Michigan Department of Human Services regarding the number of individuals who will exhaust their unemployment compensation benefits.

X. OJT COMMITTEE REPORT:

- Received the Voucher Funding Analysis reflecting activity through July 2009, WDB approvals.

- July Classroom Voucher Training requests for \$28,946.50 were presented for approval.

-WDB-08-39-It was moved by William Lowry, supported by Christine Robere, to approve the July Classroom Training Voucher Requests based upon the availability of funds.

Motion Carried.

-WDB-08-40-It was moved by William Lowry, supported by Char Holloway, to approve the following requests for OJT positions, not to exceed \$18,071.85, based upon the availability of funds:

<u>EMPLOYER</u>		<u>OCCUPATION</u>	<u>COST</u>
Aero Foil International, Inc.	1	Quality Technician	2,000.00
	1	Level 3 Machinist	2,000.00
	1	Level 2 Machinist	2,000.00
Engine Power Components	1	Material Handler	2,000.00
K & K Logistics LLC	1	Warehouse	1,855.00
Muskegon Transfer	1	Maintenance	896.75
Shoreline Inn & Suites	<u>1</u>	Housekeeping	<u>492.10</u>
	7		11,243.85
			(w/cap)

Motion Carried.

XI. UPCOMING ACTIVITIES:

- None.

XII. OLD BUSINESS:

- None.

XIII. NEW BUSINESS:

- None.

XIV. AUDIENCE PARTICIPATION:

- None.

XV. ADJOURNMENT:

- There being no further business to come before the Board, the meeting adjourned at 1:25p.m.

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